

**RIDGEWOOD LOCAL BOARD OF EDUCATION
REGULAR BOARD MINUTES**

MONDAY, NOVEMBER 21, 2016 – 7:00 P.M.

Administration Office

301 S. Oak Street, West Lafayette, Ohio 43845

7:00 P.M. REGULAR BOARD AGENDA

PRESIDENT'S PROCEDURES - The meeting was called to order at 7:00 p.m. by Mr. John Riebesell, Board of Education President. The following members were present: Mr. Feldner, Mrs. Leindecker, Mr. Mathews, Mrs. McCrea, and Mr. Riebesell.

1. **ADDENDUM TO AGENDA -**

COMMENDATIONS - Board recognizing the VFW "Patriot's Pen" Winners
Bryce Gibson, Carah Mladek, and Karissa Gress

SUPERINTENDENTS REPORT

Item # 3 - Add to List

Kirby Shivers - Volunteer Girls Basketball

Motion to approve - Mr. Feldner

Seconded – Mr. Mathews

Roll Call: Five affirmative votes

2. **MINUTES-**

➤ Monday, October 17, 2017 at 6:45 p.m. - Administration Building (Finance Meeting)

➤ Monday, October 17, 2016 at 7:00 p.m. - Administration Building (Regular Board Meeting)

Motion to approve - Mrs. McCrea

Seconded – Mrs. Leindecker

Roll Call: Five affirmative votes

3. **PUBLIC PARTICIPATION** - Mr. Dave Apple- 55956 County Rd. 5, West Lafayette, asked for clarification of the ALICE training program. Mr. Masloski answered that ALICE training is in the form of various plans and details. The district is in the process of ongoing training and multiple events taking place. Mr. Apple asked what the difference of an alert and informing the public. How will alerts be delivered and are there any alternative methods? He also asked if the district has thought of all the weapons that a terrorist is capable of using. Mr. Masloski stated that RLSD has sent information to the State and our plan has been approved. The crisis plan is formed for the safety and situations for the RLSD community and is ever evolving.

4. **ADMINISTRATOR PRESENTATION**

➤ Mr. Matt Colvin, A.D., summarizing information about all fall sports (see attached spreadsheets).

➤ The board of education recognized the RES Pre-School Program for receiving a five star award rating for Step up to Quality. The program promotes early learning and development principles. The program is through the Ohio Department of Education and Ohio Job and Family Services. The following staff members were recognized: Teachers – Carolyn Wilson and Jamie Henderson; teachers' aides – Terri Allen, Heather Knicely and Becky Selders.

➤ RMS Principal Mrs. Trista Claxon, recapped the Veterans Day Program held on Nov. 11. Over 50 veterans were served breakfast, recognized for their service and treated to the program "The Many Faces of Old Glory," by Vane Scott. Other events at the middle school include the drama club's "The Second Best Christmas Pageant Ever!" on Dec. 7 at 6 p.m. Three RMS students were recognized winners in the Patriot's Pen Essay sponsored by the VFW. The prompt was "The America I Believe In". The winners were: Bryce A. Gibson, Carah J. Mladek, and Karissa M. Gress.

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- Todd Stoffer, RHS principal updated the board on current and upcoming events at RHS. College appreciation day was held on Nov. 16. The event showed high school senior students how to apply for college and finish their FAFSA's and college scholarships. The RHS faculty were wearing their Alma Mater colors and some college admission officers assisted them. Ridgewood Music Department Christmas Concerts is scheduled for Sunday, Dec. 11 at 2 p.m. for the RMS performance and 4 p.m. for the RHS performance. The senior citizen luncheon is scheduled for Wednesday, Dec. 14 at 11 a.m. Reservations can be made by calling the high school at 740-545-6345 by Dec. 9. The RHS performing arts will present "A Christmas Carol" on Thursday, Dec. 15 at 7 p.m. in the RHS performing arts theatre.

5. **COMMENDATIONS** - Board recognizing the VFW "Patriot's Pen" Winners Bryce Gibson, Carah Mladek, and Karissa Gress
6. **EXECUTIVE SESSION - (IF NEEDED)** The Board of Education enter into Executive Session for:
__ Property Sale or Purchase Issues; __ Conference with the District's Legal Counsel;
__ Collective Bargaining Preparations & Sessions; X Security Arrangements;
X Matters Required to be Kept Confidential by Federal Law, Regulations or State Statutes;
X Personnel Issues - __ appointment, X employment, __ dismissal, __ discipline, __ promotion, __ demotion, __ compensation, __ investigation of charges or complaint

Motion to enter executive session @ 7:37 p.m. - Mr. Feldner
Roll Call: Five affirmative votes

Seconded- Mrs. McCrea

Motion to exit executive session @ 8:17 p.m. - Mrs. McCrea
Roll Call: Four affirmative votes

Seconded - Mrs. Leindecker

TREASURER'S REPORT – Jay Tingle, Treasurer

1. **FINANCE REPORT** - for the month of October
2. **BILL PAYMENTS** - for the month of October
3. **SCHOOLWIDE POOL FUND** - At the recommendation of Treasurer, the Board of Education approved the following transfers to the Schoolwide Pool Fund:
 - 001 to 598-9017 \$ 186,918.29
 - 572-9017 to 598-9017 \$ 26,873.63
 - 590-9017 to 598-9017 \$ 7,253.91

 - 001 to 598-9016 \$ 1,022.82
 - 572-9016 to 598-9016 \$ 177.28
 - 590-9016 to 598-9016 \$ 48.25
4. **PURCHASE ORDER(S) EXCEEDING \$10,000-** At the recommendation of Treasurer, the Board of Education approved the following purchase order(s), as presented.
 - Purchase Order #170640 to Florida Farm Bureau, in the amount of \$25,000.00.
 - Purchase Order #170657 to Huntington National Bank, in the amount of \$1,519,800.00.
 - Purchase Order #170658 to Huntington National Bank, in the amount of \$38,132.00.
 - Purchase Order #170692 to Peoples Bank, in the amount of \$19,703.75.
 - Purchase Order #170716 to Simplex Grinnell, in the amount of \$6,500.00.
 - Purchase Order #170717 to Simplex Grinnell, in the amount of \$7,400.00.

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5. THEN & NOW – At the recommendation of Treasurer, the Board of Education approved Purchase Order #170662 in the amount of \$5,896.38 to Great American Opportunities and corresponding “Then and Now Certificate.”
6. TREASURER'S PROCEDURES - The Treasurer recommends the Board of Education approve the Treasurer's Procedures to supplement the district Board's Policy and Procedures in the following areas, as presented. In the event of a conflict of policies, Board Policy takes precedent.

Capital Assets - revision	Federal Procedures - new
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7. DONATIONS - At the recommendation of Treasurer, the Board of Education approved the donations:

From	To	Donation
National FFA Foundation	FFA	\$750.00
Music Boosters	RLSD (Playoff Charter Bus expense offset)	\$288.00
Greg Bahmer	Freshman Class	\$10.00
Melanie Kunze	Freshman Class	\$10.00
David Evin	Freshman Class	\$40.00
Amy Bourne	Freshman Class	\$30.00
Gary Webster	Freshman Class	\$10.00
Charles Newell	Freshman Class	\$10.00
Matt Mourer	Freshman Class	\$30.00
Dawn Cutshall	Freshman Class	\$15.00
Jen Lindig	Freshman Class	\$10.00
Tammy Soles	Freshman Class	\$15.00
From	To	Donation

Motion to approve items 1-7 - Mr. McCrea Seconded – Mr. Feldner

Roll Call: Five affirmative votes

SUPERINTENDENT’S REPORT - Mike Masloski, Superintendent

PERSONNEL ACTIONS: It is recommended the Board approve personnel actions as follows:

(All new personnel hires are pending successful FBI and BCI background reports, drug screening and proper certification)

1. SUBSTITUTE TEACHER’S LIST - At the recommendation of Superintendent, the Board of Education approved the Substitute Teachers’ List from MVESC, as presented.
2. CLASSIFIED SUBS - At the recommendation of Superintendent, the Board of Education approved the following subs for the Ridgewood Local School District for the 2016-2017 school year.
 - Ed Huff- bus driver and custodian (after 12-3-2016)

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3. **VOLUNTEERS** - At the recommendation of Superintendent, the Board of Education approved the following Volunteers for the 2016-2017 school year, as presented.

April Doan – HS Girls Basketball	Jane Crow - RES	Erica Gress – RES
Tonya Blevins – RES	Misty Burkholder - RES	Joan Larr – RES
Stacia Bintz - RES	Jamie Cabot – RES	Helen Leindecker – RES
Darcy Brickles - RES	Ashton Cunningham - RES	June Markley - RES
Cathy McCrea – RES	Heather Starkey – RES	Tammy Zimmer – RES
Dana Israel - RES	Denise Thompson - RES	Louise Cardenzana – RES
Sue Ball - RES	Michelle Seibert - RES	Tracy Wyler - RES
Catherine Miller - RES	Linda Yoder - RES	Caleb Tingle- Boys Basketball 7-12
Karen Brown - RMS		Kirby Shivers - Girls Basketball

4. **SUPPLEMENTALS** - At the recommendation of Superintendent, the Board of Education approve the following supplemental contracts for the 2016-2017 school year, as presented.

Darrell Ball – Asst. Girls Basketball Coach	Sue Davis – 7 th Grade Girls Basketball
Leroy Bethel- Asst. HS Wrestling	Lester McCurdy – 8 th Grade Girls Basketball
Dan Erb – HS Head Boys Golf Coach (17-18)	

5. **RECORDS RETENTION** - The Superintendent recommends the Board of Education adopt the RC-2 Records Retention Schedule and to file with the Ohio Historical Society for approval, as presented.
6. **MVESC SERVICE DESK AGREEMENT** – The Superintendent recommends the Board of Education approve the agreement with MVESC to “reduce technology help desk tickets in the ESC’s and school districts”, as presented.
7. **FRONT AND CENTER TURF**- The Superintendent recommends the Board of Education approve the contract with Front and Center Turf for three (3) year, as presented.
8. **ADDITIONAL TEACHING PERIODS**- The Superintendent recommends the Board of Education approve payment for an additional class period for Jennifer Shanks, as presented.
9. **EARLY GRADUATION REQUEST** – The Superintendent recommends the Board of Education approve the Early Graduation request of the following Ridgewood High School Student to be in the Class of 2017, as presented.
- Lisa Davis
10. **RESIGNATIONS** – The Superintendent recommends the Board of Education approve the following resignations, as presented.
- Matthew Shannon – eff. 10-28-16 from Bus driving
 - Justin Howell- eff. 10-25-16 from all Ridgewood Contracts and duties
 - Ed Huff- eff. 12-3-16 from Bus driving

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11. POLICIES - At the recommendation of Superintendent, the Board of Education approved the final reading for the following Board Policy and Procedures, as presented.

New - Revised - Deleted	Policy #	Title
Revised	Policy 0100	Definitions
Revised	Policy 0167.1	Electronic Mail / Text Messages
Revised	Policy 0169.2	Open Meetings
Revised	Policy 1530	OPES
New	Policy 1619	Group Health Plans
Revised	Policy 3419	Group Health Plans
Revised	Policy 4419	Group Health Plans
Deleted	Policy 3420	Group Health Plans
Deleted	Policy 4420	Group Health Plans
Revised	Policy 1619.01	Privacy Protection of Self Funded Group Health Plans
Revised	Policy 3419.01	Privacy Protection of Self Funded Group Health Plans
Revised	Policy 4419.01	Privacy Protection of Self Funded Group Health Plans
Revised	Policy 1619.02	Privacy Protection of Fully Funded Group Health Plans
Revised	Policy 3419.02	Privacy Protection of Fully Funded Group Health Plans
Revised	Policy 4419.02	Privacy Protection of Fully Funded Group Health Plans
New	Policy 1619.03	Patient Protection of the Affordable Care Act
New	Policy 3419.03	Patient Protection of the Affordable Care Act
New	Policy 4419.03	Patient Protection of the Affordable Care Act
Revised	Policy 2460	Special Education
Revised	Policy 3220	OTES
Revised	Policy 5330.02	Procurement and Use of Epinephrine (AutoInjectors)
Revised	Policy 6700	Fair Labor Standards Act
Revised	Policy 7540	Technology
Revised	Policy 7540.01	Technology Privacy
Revised	Policy 7540.02	Web Content Service and Apps
Revised	Policy 8330	Student Records

Motion to approve items 1-11 - Mr. Mathews Seconded – Mr. Feldner

Roll Call: Five affirmative votes

12. SEALED BIDS - At the recommendation of Superintendent, the Board of Education approved the sale of items the district received from sealed bids effective Nov. 11, 2016, as presented.

Motion to approve item 12 - Mr. Feldner Seconded – Mrs. McCrea

Roll Call: Five affirmative votes

LEGISLATIVE ITEMS:

1. Substitute HB 89 - Mr. Masloski reported that the district has sent a letter supporting Substitute HB 89 to the Senate Education Committee. Sub. HB 89 protects the Ohio Medicaid School Program (MSP) by legislating the current practice of allowing school based Speech, Audiology, Occupational and Physical therapists to “refer” Medicaid eligible students on an Individualized Education Plan (IEP) for services that the Federal Government presently partially reimburses to school districts throughout Ohio.

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OLD BUSINESS:

1. RHS Library - Mr. Masloski informed the Board of Education that he is in the process of gathering information, ideas and product literature. Additional information is forthcoming.
2. Coshocton Environmental Testing - The district recently had conducted lead testing. The tests were for consumable water samples and were conducted at RES and RMS. RHS was not tested since the use of lead was banned before the construction of the facility. (Results Attached)

NEXT REGULAR BOARD MEETING:

DATE: Friday, December 16, 2016

TIME: 7:00 a. m.

PLACE: Administration Building

ADJOURNMENT - Time: 8:17 P.M.

Motion to approve - Mrs. Leindecker

Roll Call: Five affirmative votes

Seconded – Mr. Feldner

Mr. Jay Tingle, Treasurer

Mr. John Riebesell, Board President